

BRANCHVILLE BOROUGH
Regular Meeting
October 5, 2022

MEETING MINUTES

STATEMENT OF PUBLIC NOTICE

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Branchville Borough Council has caused notice of this meeting to be published by having the date, time and place thereof sent to the New Jersey Herald.

FLAG SALUTE was led by Mayor Frato.

ROLL CALL was conducted by Clerk Leissler, Present were Mayor Frato and Councilmembers Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Attorney Valenti, Ali Trovillion, Dave Simmons and Mike Clune was also present.

PROCLAMATION – None

APPROVAL OF PREVIOUS MEETING MINUTES

1. September 7, 2022 minutes

Motion to approve September meeting minutes was made by Councilman Doremus, seconded by Councilwoman Whitesell. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

CONSENT AGENDA – None

PUBLIC COMMENT

Motion was made by Councilwoman Bathgate, seconded by Councilman Doremus to open the public comment portion of the meeting. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Ali, Trovillion, 5K Fund Alliance, thanked the mayor and council for their support with her 5K that was held in the Borough of Branchville on September 25, 2022.

Dave Simmons reviewed the plan for the well house expansion. Motion was made by Councilman Bellis, seconded by Councilwoman Whitesell to approve drawing A1 and to get cost of same. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Attorney Valenti stated that he is still working with the mediation between Branchville Borough and Branchville Hose Company. He requested one more month. Attorney Valenti stated that BHC has contacted a lawyer to represent them in same.

Mayor Frato left for a portion of the discussion about Branchville Hose Company.

Motion was made by Councilwoman Bathgate, seconded by Councilwoman Whitesell to close the public comment portion of the meeting. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

ORDINANCE - INTRODUCTION

Motion was made by Councilwoman Bathgate, seconded by Councilman Van Stone to approve ORDINANCE # 09-2022 FEE SCHEDULE. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

(Ordinance follows minutes)

Motion was made by Councilwoman Bathgate, seconded by Councilman Van Stone to approve ORDINANCE # 10-2022 ORDINANCE #10-2022 AN ORDINANCE TO PROVIDE FOR ACQUISITION OF LAND WITHIN THE BOROUGH OF BRANCHVILLE AND TO PROVIDE FOR THE FUNDING THERE OF. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

(Ordinance follows minutes)

CORRESPONDANCE

Motion was made by Councilwoman Bathgate, seconded by Councilman Van Stone to approve the facility use form as presented from the United Methodist Church of Branchville for the tree lighting ceremony. The clerk will forward correspondence to the County of Sussex. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Motion was made by Councilman Doremus, seconded by Councilwoman Whitesell to approve road opening at 8 New Street by Elizabethtown Gas. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Motion was made by Councilman Orr, seconded by Councilman Van Stone to authorize Harold Pellow to contact the County of Sussex to obtain approval in writing that Branchville Borough can discharge in the Sussex County drain on Broad for the drainage project. Councilman Van Stone will call Harold Pellow. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Discussion took place that Frankford Township is lead agency in the drainage project on Broad Street.

COMMENTS FROM COUNCIL

Councilman Van Stone – Motion was made by Councilman Van Stone, seconded by Councilwoman Whitesell to authorize advertisement of the road department opening position. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Motion was made by Councilwoman Bathgate, seconded by Councilwoman Whitesell to approve the reorganization and first meeting of 2023 to be held at the Selective Insurance building located at 2 Broad Street. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

COMMENTS FROM MAYOR FRATO

Mayor Frato - Motion was made by Councilman Van Stone, seconded by Councilwoman Bathgate to approve Mayor Frato to continue talking with Selective Insurance about a new playground in the yard behind the municipal office. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Motion was made by Councilwoman Bathgate, seconded by Councilwoman Whitesell to purchase no swimming and no skating signs to be placed at the Mattison Reservoir property as required by Statewide Insurance. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

Motion was made by Councilman Bellis, seconded by Councilwoman Bathgate to hold the annual Christmas Party and honor our retiree at same. Motion also included presentation of a gift card in the same amount that John Eldred received upon retirement. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

COMMENTS FROM ATTORNEY VALENTI

The NJDEP sale is still moving forward. Attorney Valenti expects it to be done this year.

T- Mobile has signed the lease.

Motion was made by Councilman Van Stone, seconded by Councilman Doremus to authorize Mayor Frato to sign to legal service agreement with Baron and Budd and Branchville Borough. The law firm will get paid 25% of what the borough receives. This is regarding the PFAS litigation. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

BILL APPROVAL

On motion of Councilman Doremus, seconded by Councilman Bellis bills were ordered paid after being properly audited, paid out of correct account and subject to the availability of funds. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.

(List of bills follows minutes)

ADJOURNMENT

On motion of Councilwoman Bathgate, seconded by Councilwoman Whitesell, the meeting was adjourned. Roll Call Vote: Aye – Bathgate, Bellis, Doremus, Orr, Van Stone, Whitesell. Nay – None. Absent – None. Abstain – None.



Kathryn Leissler-CMR CTC RMC

BOROUGH OF BRANCHVILLE
FEE SCHEDULE ORDINANCE # 09-2022

AN ORDINANCE TO AMEND A FEE SCHEDULE TO THE CODE OF THE BOROUGH OF BRANCHVILLE

License for spayed or neutered dog	\$15.00
License for dog not spayed or neutered	\$18.00

This ordinance shall take effect in the time and manner prescribed by law.

Borough of Branchville
County of Sussex, State of New Jersey
ORD #10-2022

AN ORDINANCE TO PROVIDE FOR ACQUISITION OF LAND WITHIN THE BOROUGH OF BRANCHVILLE AND TO PROVIDE FOR THE FUNDING THEREOF

BE IT ORDAINED the Borough Council of the Borough of Branchville, County of Sussex and State of New Jersey, that the following be properly authorized:

ACQUISITION OF LAND \$ 30,000.⁰⁰

BE IT FURTHER ORDAINED that the financing for the above is as follows:

CAPITAL IMPROVEMENT FUND \$ 30,000.⁰⁰

BE IT FURTHER ORDAINED that the period of usefulness of the improvements is in excess of the five (5) year statutory requirement, and that no debt shall be incurred by the Borough for this improvement authorization.

The capital budget conforms with the provisions of this ordinance to the extent of any inconsistency therewith and the resolution promulgated by the Local Finance Board showing full details of the Capital Budget and Capital Program as approved by the Director, Division of Local Government Services as on file with the Municipal Clerk is available for public inspection.

This ordinance shall take effect immediately upon passage and publication in accordance with the law.

Report Printed 2022-10-05 11:28:36 Borough of Branchville

Check Register - (0110101001000) Cash Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
8/03/2022	3911	559 Wayne Lumkong		100.00	9/02/2022	
9/07/2022	1	11 Allied OIL, LLC	242.22			
9/07/2022	2	15 Century LINK	692.23			
9/07/2022	3	468 Cintas	231.54			
9/07/2022	4	101 FRANKFORD BOARD OF EDUCATION	100,476.50			
9/07/2022	5	545 Georges Wine & Spirits	60.00			
9/07/2022	6	2 HAROLD E. PELLOW & ASSOC INC.	182.88			
9/07/2022	7	2 HAROLD E. PELLOW & ASSOC INC.	347.75			
9/07/2022	8	502 HBCBS of NJ	132.84			
9/07/2022	9	62 HIGH POINT REGIONAL HIGH SCHOOL	71,808.52			
9/07/2022	10	51 JCP&L	4,320.94			
9/07/2022	11	392 Kieffer Electric, Inc	250.00			
9/07/2022	12	191 LOU'S GLASS	375.00			
9/07/2022	13	558 Lumen	1,130.78			
9/07/2022	14	64 MONTAGUE TOOL & SUPPLY CO.	251.92			
9/07/2022	15	561 Patti Yodice	100.00			
9/07/2022	16	67 PETTY CASH	39.55			
9/07/2022	17	67 PETTY CASH	39.69			
9/07/2022	18	320 R&L Data Centers Inc	800.00			
9/07/2022	19	381 SeptiCare	81.00			
9/07/2022	20	137 STAMP FULFILLMENT SERVICES	734.00			
9/07/2022	21	69 STAPLES ADVANTAGE	167.17			
9/07/2022	22	86 Sussex County Muni. Utilities Autho	1,234.08			
9/07/2022	23	1 Times Herald-Record Localiq	48.45			
9/07/2022	24	243 TRI STATE RENTALS	98.71			
9/07/2022	25	75 VERIZON WIRELESS	61.13			
9/07/2022	26	418 Viking Termite & Pest Control, Inc	54.46			
9/07/2022	27	76 Vital Communications INC	414.24			
9/07/2022	28	6 WASTE MANAGEMENT OF NJ, INC.	10,017.91			
9/07/2022	29	559 Wayne Lumkong	100.00			
9/07/2022	30	138 Branchville Hose Company #1	7,437.50			
9/07/2022	31	138 Branchville Hose Company #1	7,437.50			
9/07/2022	32	138 Branchville Hose Company #1	7,437.50			
9/07/2022	33	138 Branchville Hose Company #1	15,000.00			
9/07/2022	34	170 Beverly Bathgate	415.29			
9/07/2022	35	123 PROFESSIONAL GOVERNMENT EDUCATORS	260.00			
			232,481.30			
			232,481.30			
			-100.00	** Voided checks issued in an earlier period		
			232,381.30			

Report Printed 2022-10-05 11:30:53 Borough of Branchville

Check Register - (0710101001000) Cash Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
9/07/2022	1252	51 JCP&L	337.97			
9/07/2022	1253	560 Sussex County Rental CTR.	120.00			

			457.97			

			457.97			

Report Printed 2022-10-05 11:32:05 Borough of Branchville

Check Register - (0910101001000) CASH CHECKING

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
9/02/2022	1977	287 Darren Haggerty	100.00			
9/02/2022	1978	2 HAROLD E. PELLOW & ASSOC INC.	1,496.25			
9/02/2022	1979	100 MAIN POOL & CHEMICAL CO.	473.60			
9/02/2022	1980	273 NJ Dept. Treasury	720.00			
9/02/2022	1981	526 North Jersey Pump & Controls, LLC	3,920.00			
9/02/2022	1982	66 ONE CALL CONCEPTS	68.84			
9/02/2022	1983	72 Sussex Rural Electric	64.06			
9/02/2022	1984	74 USA BLUEBOOK	115.19			

			6,957.94			

			6,957.94			

Report Printed 2022-10-05 11:32:45 Borough of Branchville

Check Register - (1210101001000) CASH-DOG LICENSE

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
9/07/2022	1104	102 NEW JERSEY STATE DEPT. OF HEALTH	5.40			

			5.40			

			5.40			